

FACILITIES MASTER PLAN / CAPITAL PROJECT REQUEST
CAPITAL REQUIREMENTS SUMMARY AND NEEDS ASSESSMENT FORM
(Form A)

Institution: H. Council Trenholm State Community College

Telephone Number: (334) 420-4252

Name of Respondent: Catherine Wright, Dean of Finance and Administrative Services

E-Mail Address: cwright@trenholmstate.edu

A. IMMEDIATE CAPITAL REQUIREMENTS - YEAR 1 (FY 2016-2017)

	Institutional Priority	Funding Sources			Estimated Total Cost	Specify Source(s) Other State	Specify Source(s) Other Funds	Building Number (If existing Facility or Facilities)	Space Utilization Description (If more than 1 Code used include % for each Code. Click here to view Codes)	Projected Gross Square Feet. (Should be used only for Subsection 1 or 2 Projects)	Projected Net Assignable Square Feet. (Should be used only for Subsection 1 or 2 Projects)	Space Category (If more than 1 Code used include % for each Code. Click here to view Codes)	Change in Purpose (Yes or No Depending on Project)	Projected Start/ Acquisition Date (Date reported cannot be before the start of the fiscal year to be reported on the form. Fiscal Years run from Oct. 1 - Sept. 30)	Projected Completion Date	Basis of Requirement (Use no more than 2 Codes. Click here to view Codes) USE LETTER OF CODE ONLY
		Education Trust Fund	Other State Funding	Other Funds												
1. New Construction/Acquisition Projects																
1.																
2.																
3.																
4.																
Subtotal																
2. Renovation/Remodeling Projects																
1.	1		1,500,000		\$1,500,000	Facility Renewal	none	15	15,800	6,790	E & G, Other	No	10/1/2016	9/30/2017	E,D	
2.	2	1,300,000		700,000	\$2,000,000	Title IIIB	G	15	9,240	8,778	E & G	No	10/1/2016	9/30/2017	E,D	
3.	3		\$1,100,000		\$1,100,000	Renewal	E	15	19,454	13,778	E & G	No	10/1/2016	9/30/2017	E	
4.																
5.																
6.																
Subtotal		\$1,300,000	\$2,600,000	\$700,000	\$4,600,000											
3. Major Capital Equipment Projects																
1.																
2.																
3.																
4.																
Subtotal																
4. Deferred Maintenance/Facilities Renewal (See Instructions)																
1.	4	\$300,000			\$300,000			17-Parking			Other	No	10/1/2016	9/30/2017	F	
2.																
3.																
4.																
Subtotal		\$300,000			\$300,000											
Total Immediate Year 1 Capital Requirements		\$1,600,000	\$2,600,000	\$700,000	\$4,900,000											

A brief description and justification must be attached for each project listed above. If the descriptions/justifications are listed below adjust the print range so they print out properly

Provide a succinct but thorough justification of the need for the capital project. This information may be included in a separate Word Processing document. See instructions for further information.

FACILITIES MASTER PLAN / CAPITAL PROJECT REQUEST
CAPITAL REQUIREMENTS SUMMARY AND NEEDS ASSESSMENT FORM
(Form B)

Institution: H. Council Trenholm State Community College

Telephone Number: (334) 420-4252

Name of Respondent: Catherine Wright, Dean of Finance and Administrative Services

E-Mail Address: cwright@trenholmstate.edu

B. INTERMEDIATE CAPITAL REQUIREMENTS - YEAR 2 (FY 2017-2018)

	Institutional Priority	Funding Sources			Estimated Total Cost	Specify Source(s) Other State	Specify Source(s) Other Funds	Building Number (If existing Facility or Facilities)	Space Utilization Description (If more than 1 Code used include % for each Code. Click here to view Codes)	Projected Gross Square Feet. (Should be used only for Subsection 1 or 2 Projects)	Projected Net Assignable Square Feet. (Should be used only for Subsection 1 or 2 Projects)	Space Category (If more than 1 Code used include % for each Code. Click here to view Codes)	Change in Purpose (Yes or No Depending on Project)	Projected Start/ Acquisition Date (Date reported cannot be before the start of the fiscal year to be reported on the form. Fiscal Years run from Oct. 1 -Sept. 30)	Projected Completion Date	Basis of Requirement (Use no more than 2 Codes. Click here to view Codes) USE LETTER OF CODE ONLY
		Education Trust Fund	Other State Funding	Other Funds												
1. New Construction/Acquisition Projects																
1.																
2.																
3.																
4.																
Subtotal																
2. Renovation/Remodeling Projects																
1. Building M Renovation - PC	1	\$1,500,000	\$1,500,000	\$3,000,000	Facility Renewal		M	1	11,716	10,094	E & G	No	10/1/2017	9/30/2018	E	
2.																
3.																
4.																
Subtotal		\$1,500,000	\$1,500,000	\$3,000,000												
3. Major Capital Equipment Projects																
1.																
2.																
3.																
4.																
Subtotal																
4. Deferred Maintenance/Facilities Renewal (See Instructions)																
1.																
2.																
3.																
4.																
Subtotal																
Total Intermediate Year 2 Capital Requirements		\$1,500,000	\$1,500,000	\$3,000,000												

A brief description and justification must be attached for each project listed above. If the descriptions/justifications are listed below adjust the print range so they print out properly

Provide a succinct but thorough justification of the need for the capital project. This information may be included in a separate Word Processing document. See instructions for further information.

FACILITIES MASTER PLAN / CAPITAL PROJECT REQUEST
 CAPITAL REQUIREMENTS SUMMARY
 (Form C)

Institution: H. Councill Trenholm State Community College
 Name of Respondent: Catherine Wright, Dean of Finance and Administrative Services
 Telephone Number: (334) 420-4252 E-Mail Address: cwright@trenholmstat

C. LONG TERM CAPITAL REQUIREMENTS - YEARS 3-5
 (FY 2018-2019 through FY 2020-2021)

	Estimated Total Cost
1. New Construction/Acquisition Projects	
1.	_____
2.	_____
3.	_____
4.	_____
Subtotal	_____
2. Renovation/Remodeling Projects	
1.	_____
2. New Parking Lot-TC	\$300,000
3.	_____
4.	_____
Subtotal	\$300,000
3. Major Capital Equipment Projects	
1.	_____
2.	_____
3.	_____
4.	_____
Subtotal	_____
4. Deferred Maintenance/Facilities Renewal (See Instructions)	
1. Replace doors, lock mechanisms and re-key all l	\$1,000,000
2. Roofs TC/PC	\$500,000
3.	_____
4.	_____
Subtotal	\$1,500,000
Total Long Term Capital Requirements	\$1,800,000
Funding Source for All Long Term Projects:	
Education Trust Fund	\$ 300,000
Other State Funding	\$ _____
Other Funds	\$ 1,500,000
Total Long Term Funding	\$1,800,000

D. TOTAL ALL CAPITAL PROJECTS **\$ 9,700,000**
 (The total of Form A, B and C
 should be reported here)

2015 ACHE FACILITIES MASTER PLAN/CAPITAL PROJECT REQUEST

Institution: H. Councill Trenholm State Community College
Name of Respondent: Catherine Wright, Dean of Finance & Administrative Services
Telephone Number: (334) 420-4252
Email Address: cwright@trenholmstate.edu

Description/Justification

Form 1A

A. Immediate Capital Requirements – Year 1 (2016-2017)

- 1. Renovation/Remodeling Projects: As part of the College mission to provide accessible educational opportunities each of the renovation projects will allow the College to promote an environment that will provide opportunities for success to our students. The proposed renovation projects maximize the use of existing buildings and add additional space for educational use.**
 - a. **Renovate Mobile Hwy Building** - The renovation of this building will provide additional classrooms as well as faculty and administrative offices. The building also has a large space that is currently identified as a “ballroom”. The College would repurpose this space as a multi-purpose room to serve various needs. Also, the building has two large warehouse spaces that will easily accommodate our needs. We currently own a warehouse located on the Patterson Campus. This warehouse is being renovated to house the Automotive Collision and Repair shop which will be relocated from the Trenholm Campus. We also lease warehouse space which will no longer be needed. This property will provide adequate warehouse space as well as needed classrooms and administrative space.
 - b. **Renovate Building G (Trenholm Campus):** Building G will be renovated to include classrooms, labs, offices, HVAC, new roof, and landscaping.
 - c. **Renovate Building E (Patterson Campus):** Building E will be renovated to include classrooms, labs, offices, HVAC, new roof, and landscaping.
- 2. Deferred Maintenance/Facilities Renewal**
 - a. **Parking Lots TC** - Repair/replace parking lot surfaces, painting the curbs and re-striping.

2015 ACHE FACILITIES MASTER PLAN/CAPITAL PROJECT REQUEST

Form 1B

B. Intermediate Capital Requirements – Year 2 (2017-2018)

1. Renovations/Remodeling Projects

- a. **Renovate Building M –PC:** Building M will be renovated to include classrooms, labs, offices, HVAC, new roof, and landscaping. This building is currently being used to house student support services which is no longer a funded program. It also houses the Industrial Electronic program which will be moved to another facility on the Patterson Campus to centralize related programs.